

DfE Template B: Parental agreement for setting to administer medicine

Milborne St Andrew First School will not give your child medicine unless you complete and sign this form, and the school or setting has a policy that the staff can administer medicine.

Name of school/setting	Milborne St Andrew First School
Name of child	
Date of birth	
Group/class/form	
Medical condition or illness	

Medicine

Name/type of medicine (as described on the container)	
Expiry date	
Dosage and method	
Timing	
Special precautions/other instructions	
Are there any side effects that the school/setting needs to know about?	
Self-administration – y/n	
Procedures to take in an emergency	

NB: Medicines must be in the original container as dispensed by the pharmacy

Contact Details

Name	
Daytime telephone no.	
Relationship to child	
Address	
I understand that I must deliver the medicine personally to	Main School Reception

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school/setting staff administering medicine in accordance with the school/setting policy.

I will inform the Milborne First School immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Parent Signature(s) _____

Date _____

Receiving Staff Signature _____

Date _____

Date			
Time given			
Dose given			
Member of staff			
Staff initials			

Date			
Time given			
Dose given			
Member of staff			
Staff initials			

Date			
Time given			
Dose given			
Member of staff			
Staff initials			

Date			
Time given			
Dose given			
Member of staff			
Staff initials			

Date			
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